

## Approved Contractors Scheme

Procedure for the Management of HSE Risk in Contracting

### Approved Contractor Application Form

Business Details*
Business Address:
Contact Name 1: Contact Name 2:
Telephone Number 1: Telephone Number 2:
Email 1: Email 2:

Please complete <b>one</b> of the following options:
If the business is a Limited Company
Company UTR:
Company Registration Number:
If the business is a Partnership
Partnership UTR:
<i>Details of Partner applying for verification</i>
Full Name:
UTR:
National Insurance Number:
If the business is a Sole Trader:
Name of Business Owner:
UTR:
National Insurance Number:

Bank Details for Payments
Bank Name:
Account Name:
Account Number:
Sort Code:

Subcontracting Details*
Type/s of work undertaken:
Number of employees:
Details of subcontractors used:

Information marked \* must be provided to qualify to receive Hembury Homes subcontract tender enquires, all other information must be provided prior to start on site



Hembury Homes has partnered with SMAS Worksafe and prefer all contracted sub-contractors to hold SMAS accreditation.

Do you currently hold SMAS accreditation? *(Please provide a copy)*

If 'No' would you be willing to gain SMAS accreditation?

(Note if you are accredited by another SSIP provider, SMAS offer a deemed to satisfy accreditation. This means you do not need to submit a full review of management procedures again but instead you are provided SMAS accreditation based on already achieved SSIP accreditation).

To gain approval you must include the following with your returned form\*

Example Risk Assessment/Method Statements for works undertaken	<input type="checkbox"/>
Public Liability Insurance Certificate	<input type="checkbox"/>
SSIP Accreditation Certificate/s	<input type="checkbox"/>
Two Trade References	<input type="checkbox"/>